

**Fort Frances Public Library Technology Centre
Board Minutes
January 20th 2016**

The meeting of the Fort Frances Public Library Board was held in the Library on Wednesday, January 20th, 2016 at 3:30 P.M in the Shaw Community Hub.

Board members in attendance: Andrew Hallikas, Robert Schulz, Robin Dennis (via Skype), Kerry Zucchiatti, June Caul, Sheri De Gagné, Ken Perry

Staff: CEO/Secretary-Treasurer - Alicia Subnaik Kilgour, Manager of Community Services - Jason Kabel

Regrets:

Absent:

1. **Conflict of Interest.** There were no conflicts of interest.
2. **Non-agenda items.**

There were no Non-Agenda items.

3. **Minutes:**

MOTION#2016-01: Kerry Z. moved to accept the minutes of December 16th 2015 as presented. Seconded by Robert S.

Carried.

4. **Business Arising from Minutes.**

The presentation of the Strategic Plan to Council was rescheduled to February 8th 2016.

Andrew H. informed the Board that Alicia SK has a health issue and on her Doctor's advice has had to take some time off. She is working from home some days, to help alleviate her symptoms.

5. **Items for Action/Discussion:**

A) Guest Visit – Anne McCoy (OPP) and Lincoln Dunn (RRDSB) – Project Sunset:

Anne M. spoke about the funding received to create Project Sunset. Anne M. distributed information on the Project. Some of the highlights included:

- Taking a Community-Centered approach to building and creating sustainable community partnerships
- There is a focus on Youth Crime and Social Justice and addressing root causes
- Looking to collaborate to support youth and help children believe in themselves by building positive skills, attributes and assets in children and youth
- This is a multi-agency initiative

- Six success factors forming the foundational principles will be used to gather and evaluate data and change in behaviours
- Project Venture – an experiential learning program will be used as a model
- This pilot program will be implemented using Crossroads School as a test school
- Alicia SK had spoken to Anne M. in the past regarding offering programs and services for children and at-risk youth, using arts, culture and music as the vehicle to engage this demographic
- The Library was identified as strong community partner
- Project Sunset would like to partner and collaborate with the Library to offer the aforementioned programs and services to the community, and is willing to assist with the funding of a full-time contract position to help the Library do the outreach to the community

Alicia SK spoke about how Project Sunset is a great fit for the Library and addresses many of our Strategic Priorities.

A discussion ensued regarding the initiative. Board members were excited about the Project and felt it was a good fit with our Strategic Plan and direction. There was Board Consensus for Alicia SK to work with Anne M. and Lincoln D. to further develop the project and report back at the next Board Meeting.

B) Finance Reports:

Alicia SK. presented the Maker Space Expenditure Report, reminding the Board that the funds donated from the Anonymous donor had to be spent by the end of 2015. Funds from the Gagne Estate are also supporting the Maker Space.

Alicia SK. reminded the Board that the Friends of the Library has also donated funds towards programs and events, which will have to be transferred to the General Library Account.

MOTION#2016-02: Robin D. moved to transfer \$13,191.93 from the Library's CIBC Board Account to the Library Operating Account. Seconded by Sheri DeG. **Carried.**

MOTION#2016-03: Kerry Z. moved to transfer \$7,500 from the Library's CIBC Board Account to the Library Operating Account. Seconded by Robert S. **Carried.**

Alicia SK. informed the Board about the bills to replace the Heat Pump and compressors. The funds for this should come out of the Library's Reserve account as it is a capital expense. There is another Heat Pump and compressor at the Library awaiting deployment when required.

A discussion ensued around regular building maintenance and preventative maintenance. Capital planning and budgeting were also discussed.

C) Rainy River District Library Cooperative:

Andrew H. gave an update on the Student e-Book initiative. An information package was sent to the Library Chair of the Rainy River Library regarding concerns about the project.

Alicia SK. informed the Board that at the last meeting of the Cooperative, Kathy Leek (Emo, CEO) was elected as Chair. The Cooperative has asked Rainy River Library for clarification on their involvement in the initiative, by January 25th 2016.

D) Policies:

Robert S. gave an update on the Policy Audit. The Maker Space OP-18 Policy was reviewed and presented.

MOTION#2016-04: Robin D. moved that Policy Number OP-18 be approved as amended. Seconded by Sheri DeG. **Carried.**

Robert S. presented the Donations OP-19 Policy. The Policy was reviewed and presented.

MOTION#2016-05: Ken P. to accept Policy OP-19 with noted amendments. Seconded by Robert S. **Carried.**

Robert S. reminded Board Members that the next Policy Meeting is Wednesday, February 10th at 3:30 pm. We will be reviewing Accessibility and Surveillance.

E) CEO Report:

Alicia SK updated the Board on a few initiatives. Highlights included:

RRDLC:

- Chair created for the RRDLC, it is Kathy Leek, Library CEO from Emo
- Update on Rainy River
- Letter will be sent to Rainy River Library Board from RRDLC
- Require formal notice if withdrawing, from the Rainy River Board via Board Resolution to Coop Chair by January 25th 2016.
- Kathy Leek will send letter to Rainy River Library Chair to before their next Board Meeting

Ballroom Dancing:

- 8-week program, now in its second week.
- Full registration with a waiting list.
- Photo in the Times.
- Suggestion – fundraiser at the Library, where we offer opportunities for this group to use their skills

Forest of Reading:

- Books have been purchased and we are ready to be deploy. The program is sponsored by Mr. D'Agostini
- There is a French component to the program as well.

Super Conference:

- Joyce Cunningham will also be given the Larry Moore Distinguish Service Award

- “The OLA Board of Directors bestows an honorary life membership on a member who has made an outstanding contribution to the libraries of Ontario through his or her work within the Association. The work done must be seen as significant by members from more than one type of library.”
- Andrea is preparing for her “Let’s speak Ojibway” presentation at the OLA Super Conference. Alicia is attending Super Conference and will convene Andrea’s session and attend Council meetings; in addition to the conference. Andrew is attending as a guest of OLA and will be presenting the inaugural award named after Joyce Cunningham.

F) Next Meeting Date:

It was decided that the next meeting date be Wednesday, February 17th at 3:30 pm in the Shaw Community Hub.

MOTION#2016-06: Robin D. moved to adjourn the regular board meeting Of Jan. 20th 2016 at 5:38 pm.
Seconded by Kerry Z.

Carried.

Meeting adjourned 5:38 p.m.