

Fort Frances Public Library
Board Meeting Minutes
June 27th, 2024

The meeting of the Fort Frances Public Library Board took place in the Shaw Room at the Fort Frances Public Library Technology Centre on Thursday, June 27th, 2024 at 4:15pm.

Board Members in attendance: Sheri De Gagné (Chair), Robin Dennis (Vice-Chair), Councillor Mike Behan, Hue Eldridge, Tanis Fretter, Ken Kellar, Mayor Andrew Hallikas

Staff in attendance: Richard Bee – CEO FFPLTC, Nathan Young – Town of Fort Frances Recreation and Culture Manager (@ 4:22), Alyssa Derksen – Town of Fort Frances HR Manager (by phone @ 4:44 PM)

Regrets: Councillor Mandi Olson

Call to Order @ 4:15 by Sheri De Gagné

Land Acknowledgements:

Read by Andrew H.: We acknowledge that we are meeting on the territory of Treaty 3, the traditional land of the Anishinaabe people. We also recognize the local Metis Nation that shares the spiritual history of this land.

Announcements: None

1. **Declaration of Conflict of Interest** – none
2. **Approval of the Agenda**

Decision made to bring In-Camera Session to after Business Arising from Minutes.

MOTION#2024-48 Motion to accept the agenda of June 27th, 2024.
Moved by Hue E.
Seconded by Robin D.
CARRIED.

3. **Minutes of Previous Meeting**
 - a. May 23, 2024

MOTION#2024-49 Motion to accept the minutes of May 23rd, 2024.
Moved by Mike B.
Seconded by Ken K.
CARRIED.

RB

4. Business Arising from Minutes

- a. Transfer of Funds to Town for 2023 Expenses
 - i. Richard has not had an opportunity to speak further with Town Treasurer Dawn Galusha on this matter.
- b. Partnership/Service Usage with Surrounding First Nations Communities
 - i. Richard has not received any further communication from other First Nations Communities.
- c. Memorandum of Understanding between Town of Fort Frances and FFPL Board
 - i. Richard shared that work by Town staff to draft a new MOU has been placed on pause due to matters to be discussed In-Camera.
- d. 2023 Annual Report
 - i. The 2023 Annual Report was presented to Town Council by Sheri and Richard on Monday, June 10. The presentation was well received by council with two questions asked.
- e. Library Vehicle
 - i. Richard has started a log for Library staff to use to track Town vehicle usage.
 - 1. Six months of information will be collected, then the information will be provided to the Board for review.

Nathan Young left the meeting @ 4:26 PM

5. Items for Action/Discussion

- a. In Camera Session
 - i. Unionization
 - 1. Move to go in-camera due to labour relations or employee negotiations
 - ii. Suspensions
 - 1. Move to go in-camera due to personal matters about an identifiable individual

Alyssa Derksen left the meeting @ 4:58 PM due to poor phone reception

MOTION#2024-50 Motion to go in camera @ 4:27 PM due to labour relations or employee negotiations, and due to personal matters about an identifiable individual.
Moved by Tanis F.
Seconded by Hue E.
CARRIED.

The Board moved out of camera @ 5:57 PM.

MOTION#2024-51 Motion to accept the minutes of In-Camera Session of May 23, 2024
Board Meeting.

Moved by Robin D.

Seconded by Tanis F.

CARRIED

6. Financial Report

- a. Richard shared the title of the column "Total – Jan to Dec" was changed to "Year to Date".
- b. Discussion regarding current financial situation of the Library compared to budget.

MOTION#2024-52 Motion to accept the financial report of June 27, 2024.

Moved by Robin D.

Seconded by Ken K.

CARRIED.

7. CEO Report

- a. Richard shared additional information to the report.
 - i. On Wednesday, June 19, a staff member reported that they were groped by a patron.
 1. A one year suspension was placed against the patron for the incident.
 - ii. On Saturday, June 22, a child reported to staff that their bike had been stolen from the bike rack by the main entrance doors.
 1. Richard came to review the security footage to provide to police who were contacted by staff of the theft.
 - a. Richard reported that the bike was recovered and returned to the child.
 - iii. On June 26 staff called OPP for assistance with a patron suffering from a mental health crisis.
 1. The patron left before a crisis worker could arrive to speak with the patron.
- b. Richard added that the last point under "Staffing Report" should read "On Wednesday, June 25, researchers from Lakehead University came to conduct a survey on the mental and physical well-being of employees in Northwestern Ontario."
- c. Discussion regarding incident on May 30.

MOTION#2024-44 Motion to accept the CEO report of June 27, 2024 as amended.

Moved by Mike B.

Seconded by Hue E.

CARRIED.

8. Policy Review

- a. No policies to review at this meeting.

9. Strategic Plan Report

- a. Discussion regarding meeting in early September for talks about 2024-2028 strategic plan.

10. Communication between Staff and Board

- a. Nothing to report.

11. Information Items

- a. May 16, 2024 Friends of the Library meeting minutes

12. Adjournment and stating of next meeting date

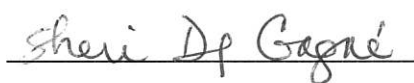
MOTION#2024-47 Motion to adjourn the Library Board meeting of June 27, 2024 @ 6:45 PM.

Moved by Mike B.

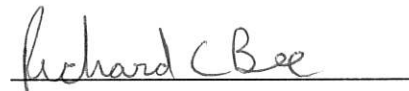
Seconded by Ken K.

CARRIED.

The next meeting will be **September 19, 2024 @ 4:15pm.**



Sheri De Gagné, Board Chair



Richard Bee, CEO & Board Secretary/Treasurer