Fort Frances Public Library

Board Meeting Minutes

Thursday, October 15, 2026

The meeting of the Fort Frances Public Library Board took place in the Shaw Community Hub at the Fort Frances Public Library Technology Centre on Thursday, October 15, 2026 @ 4:35pm.

Board Members in attendance: Sheri De Gagné, Robin Dennis, Deputy Mayor Mike Behan, Councillor Bill Morrison Jr., Hue Eldridge, Tanis Fretter, Ken Kellar, Mayor Andrew Hallikas

Staff in attendance: Nadine Cousineau – CEO

Call to order @ 4:35pm by Sheri De Gagné

Respect & Acknowledgement:

Read by Robin D: We respectfully acknowledge that the Fort Frances Public Library is located on the traditional territory of Treaty 3. We honour the land and are committed to our relationship with all First Nations, Métis and Inuit Peoples who have stewarded these lands and waters for generations.

1. **Declaration of Conflict of Interest** - none

2. **Approval of the Agenda & Call for non-Agenda Issues**

   MOTION#2026-56 Motion to accept the agenda of October 15, 2026.
   Move by Robin D.
   Seconded by Bill M.
   CARRIED

3. **Minutes of Previous Meetings**
   a. September 17, 2026

   MOTION#2026-57 Motion to accept the minutes of the September 17, 2026 meeting.
   Moved by Tanis F.
   Seconded by Hue E.
   CARRIED

4. **Business Arising from Minutes** – none

5. **Financial Report**
    a. Budget YTD
        i. $1000 donation received from Tbaytel to fund Art-as-Therapy Open Studio sessions.
        ii. Nadine noted an expense for 2027 recorded in the Travel line has been refunded and will be reflected in the next report.
        iii. The electrical expense line has been updated to July 2026.

    b. Capital Budget YTD
        i. Nadine reported on YTD capital expenses.

MOTION#2026-58 Motion to accept the financial report of October 15, 2026.
Moved by Ken K.
Seconded by Bill M.
CARRIED

6. **CEO Report**

MOTION#2026-59 Motion to accept the CEO report of October 15, 2026.
Moved by Mike B.
Seconded by Hue E.
CARRIED

7. **Items for Action/Discussion**
    a. Board Legacy Document 2022-2026
        i. Minor edits discussed.

MOTION#2026-60 Motion to approve Library Board Legacy Document 2022-2026 as amended.
Moved by Robin D.
Seconded by Tanis F.
CARRIED

    b. Strategic Plan Second Draft
        i. Discussion regarding edits made to Mission and Vision statements.
        ii. Discussion regarding additional strategic priority and goals.

MOTION#2026-61 Motion to approve Library Board Strategic Plan second draft as amended.
Moved by Mike B.
Seconded by Ken K.
CARRIED

c. In-Camera Session

MOTION#2026-62 Move to go in-camera @ 5:07pm due to labour relations or employee negotiations.
Moved by Bill M.
Seconded by Robin D.
CARRIED

The Board moved out of camera @ 5:17pm.

8. Policy Review

a. FN-06 Equity, Diversity, Inclusion and Belonging
b. OP-19 Donations
c. OP-27 Social Media

MOTION#2026-63 Motion to approve policy FN-06 and move to a 4-year review.
Moved by Robin D.
Seconded by Tanis F.
CARRIED

MOTION#2026-64 Motion to approve policy OP-19 and OP-27 as amended and move to a 4-year review.
Moved by Hue E.
Seconded by Mike B.
CARRIED

9. Communication between Staff and Board - none

10. Information Items

a. Correspondence – none

11. Stating of next meeting date

The next FFPL Board meeting will be November 12, 2026 @ 4:35pm.

12. Adjournment

MOTION#2026-65 Motion to adjourn the FFPL Board meeting of October 15, 2026 @ 5:25pm.
Moved by Bill M.
Seconded by Mike B.
CARRIED

Sheri De Gagné

Sheri De Gagné, Board Chair

Nadine Cousineau, CEO