

**Fort Frances Public Library**  
**Board Meeting Minutes**  
**Wednesday, November 12, 2025**

The meeting of the Fort Frances Public Library Board took place in the Shaw Community Hub at the Fort Frances Public Library Technology Centre on Wednesday, November 12, 2025 @ 4:35pm.

**Board Members in attendance:** Sheri De Gagné, Robin Dennis, Tanis Fretter, Ken Kellar (@ 4:40pm), Councillor Mike Behan, Mayor Andrew Hallikas

**Staff in attendance:** Nadine Cousineau - CEO

**Regrets:** Hue Eldridge

**Absent without regrets:** Councillor Bill Morrison

**Call to order @ 4:35pm** by Sheri De Gagné

**Respect and Acknowledgement:**

**Read by Andrew H:** We respectfully acknowledge that the Fort Frances Public Library is located on the traditional territory of Treaty 3. We honour the land and are committed to our relationship with all First Nations, Métis and Inuit Peoples who have stewarded these lands and waters for generations.

**1. Declaration of Conflict of Interest – none**

**MOTION#2025-75** Motion to accept the agenda of November 12, 2025.

Moved by Robin D.

Seconded by Tanis F.

CARRIED

**2. Capital Budget**

**a. Review of 2025 Capital Budget**

- i. Nadine updated the Board on what has been spent YTD of the 2025 capital budget.
- ii. Discussion regarding plans for purchases to be made before the end of the year.

**b. 2026 Capital Budget**

- i. Nadine presented the 2026 Capital Budget, as well as the anticipated capital budget up to 2030.
- ii. Discussion regarding the necessity of the IT capital replacement schedule up to 2030.
- iii. Discussion regarding the use of the Public Library & Technology Centre reserve fund for capital expenses for the physical building.
- iv. Discussion regarding purchasing IT capital expenses with Library reserve funds.

**MOTION#2025-85** Motion to approve the 2026 capital budget expenses of \$141,000.

Moved by Mike B.

Seconded by Ken K.

CARRIED.

**3. Adjournment**

**MOTION#2025-86** Motion to adjourn the Library Board meeting of November 12, 2025 @ 5:22pm.

Moved by Mike B.

Seconded by Robin D.

CARRIED.



Sheri De Gagné, Board Chair



Nadine Cousineau, CEO