

Fort Frances Public Library Technology Centre Board Meeting Minutes September 23, 2020

The meeting of the Fort Frances Public Library Board was in the Shaw Community Hub at the FFPLTC on Wednesday, September 23, 2020 at 3:30 p.m.

Board members in attendance: Michael Behan, Sheri De Gagné, Robin Dennis, Andrew Hallikas, Gord McBride, Robert Schulz, Kerry Zucchiatti

Staff: CEO/Secretary-Treasurer, Joan MacLean, Recreation and Culture Manager – Aaron Bisson

1. Declaration of Conflict of Interest - There were no conflicts of interest.

2. Approval of the Agenda

MOTION#2020-41: Kerry Z. moved to approve the agenda for the September 23, 2020 FFPLTC Board Meeting including amendments to policy review section
Seconded by Sheri D. **Carried.**

3. Consent Agenda

MOTION#2020-42: Michael B. moved to approve the consent agenda for the September 23, 2020 Library Board meeting.
Seconded by Andrew H. **Carried.**

4. Business Arising from Minutes

a. Ontario Energy Board/Enbridge

CEO brought the meeting up to speed regarding the ongoing investigation into the larger gas bills the library has been receiving for the last year.

b. Library Storage Shed Update

Aaron updated the meeting regarding the progress of the storage shed location approval at the upcoming Town of Fort Frances council meeting.

5. Items for Action/Discussion:

a. In-Camera Session

MOTION#2020-43: Andrew H. moved to go in-camera at 3:52 p.m. regarding a matter about an identifiable individual.
Seconded by Michael B. **Carried.**

The Board moved out of camera at 4:00 p.m.

MOTION#2020-44: Motion for the CEO to act as the board directs made by Robert S.

Seconded by Gord M.

Carried.

b. Mask Policy OP-25

MOTION#2020-45: Michael B. moved to amend Library Mask Policy OP-25 with the amendment to the addition of Item 7 – Policy contingent upon mandatory provincial regulation. Addition to be approved at October board meeting.

Seconded by Kerry Z.

Carried.

c. Capital Projects

Short discussion regarding possible Capital Budget projects and getting competing estimates.

d. CEO Goals

Joan outlined her goals for the coming year.

e. Donation to Drive-In Movie Project

The board declined to make a donation and made the point that the donation to the project is the time put into the project by the staff member and the CEO.

f. Board Education Session

CEO made a short presentation on Conflict of Interest

g. Policy Review – list amended to reflect policies due for review and replace one reviewed previously.

i. GOV-02

ii. OP-10

iii. GOV-09

iv. BL-02

v. BL-05

vi. GOV-10

MOTION#2020-46 Robert S. moved to approve listed policies to a four year review period after making discussed amendments and corrections.

6. Information Items

- a. Friends of the Library Meeting Minutes – 09/17/2020

7. Adjournment and statement about next meeting date.

MOTION#2020-47: Motion to adjourn the September 23, 2020 Board meeting at 4:35p.m. Moved by Gord M.

Seconded by Kerry Z.

Carried.

Next meeting – Wednesday, October 21, 2020 @3:30 p.m.