

Fort Frances Public Library Technology Centre Board Meeting Minutes March 17, 2021

The meeting of the Fort Frances Public Library Board was in the Shaw Community Hub and via Teams on Wednesday, March 17, 2021 at 3:30 p.m.

Board members in attendance via Teams: Michael Behan, Sheri De Gagné, Andrew Hallikas

Board members in attendance: Robin Dennis, Robert Schulz, Kerry Zucchiatti

Staff: CEO/Secretary-Treasurer, Joan MacLean

Staff in attendance via Teams: Recreation and Culture Manager – Aaron Bisson

Absent: Gord McBride

1. Declaration of Conflict of Interest - There were no conflicts of interest.

2. Approval of the Agenda

MOTION#2021-13: Robert S. moved to accept the agenda of the March 17, 2021 Library Board meeting with amendments.

Seconded by Kerry Z.

Carried.

3. Consent Agenda

MOTION#2021-14: Kerry Z. moved to accept the Consent Agenda with amendments for March 17, 2021

Seconded by Robert S.

Carried.

4. Business Arising from Minutes

a. Resolution to Endorse CFLA Truth and Reconciliation Recommendations

MOTION#2021-15 Andrew H. moved to endorse the Truth and Reconciliation Recommendations and to write it in layman's terms so it is understandable to our patrons.

Seconded by Sheri D.

Carried.

b. Strategic Plan report card

A review of the Strategic Plan report card. Suggestion that a date column be added to track items and to add the report card to the board meeting agenda as an information item will be implemented.

c. Psychological Health and Safety Management System (PHSMS) draft

The CEO updated the meeting on the opinion from Town of Fort Frances HR that the plan calls on the CEO to act as a social worker, for which they have no training. Decided to re-examine HR-13 at the June Board Meeting and possibly make amendments to incorporate some of the policy points from CSA Group's Psychological Health and Safety in the Workplace national standard of Canada.

d. Library Shed Re-Tender

Discussion regarding reasons for the lack of bids on the Library Storage shed. Suggestion that Ed Halvorsen be asked to look at the tender for any reasons to explain the lack of bids.

5. Items for Action/Discussion:

a. Technology Demonstration – Victor Reader/Daisy Disks

CEO gave a quick demonstration on how to use a Victor Reader.

b. In-Camera Session

MOTION#2021-16: Kerry Z. Moved to go in-camera @ 4:25 p.m. regarding a matter about an identifiable individual.

Seconded by Robert S.

Carried.

The Board moved out of camera at 4:35 p.m.

c. Library Tree Project with Tony Elders

The CEO presented a project to plant a Children's Garden on the west side of the library and to plant trees around the library property in cooperation with the Rainy River District Stewardship and the Fort Frances Horticultural Society.

d. Library Opening

MOTION#2021-17: Motion requesting that the CEO look into library opening and best practices and then implement them when conditions can be met made by Robert S.

Seconded by Kerry Z.

Carried.

6. Information Items

Andrew updated the meeting regarding a course on LearnHQ with former CEO Caroline Goulding on the topic of Municipal Relationships and Libraries.

7. Adjournment and statement about next meeting date.

MOTION#2021-18 to adjourn @ 5:00 p.m. made by Kerry Z.

Seconded by Robert S.

Carried.

Next meeting – Wednesday, April 21, 2021 @3:30 p.m.